



## Business Policy

### Service Plans:

#### Monthly Membership

\$33 per thirty minute lesson ~ \$142.00 per month  
\$36 per forty minute lesson ~ \$155.00 per month  
\$49 per sixty minute lesson ~ \$210.00 per month



#### Flexible Student Plan - Pay Per Lesson Monthly

\$37 per thirty minute lesson (\$138 — \$185 per month)  
\$45 per forty minute lesson (\$180 — \$225 per month)  
\$55 per sixty minute lesson (\$220 — \$275 per month)

### Travel:

\$5 minimum travel reimbursement if outside Eugene city limits

### Payment Policy:

Payments for the upcoming month are due on or before the 1st of each month. We accept cash, check addressed to "Music Lessons Eugene" or the following digital methods.

Music Lessons Eugene PO Box 1551 Eugene, OR 97440
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PayPal link available on monthly invoices

Checks mailed / given to instructor in advance to allow processing before the 1st of month. An automatic late fee of \$10 will be applied to student account if not paid by end of day on the 2nd of the month. An additional \$10 late payment fee will automatically be applied on the 15th.

### Missed Lessons:

Your lesson fee reserves you a weekly time slot that we hold exclusively for you each week, for the entirety of your determined involvement.

We understand that life happens. If you need to cancel a lesson, please give us a minimum of 24 hours notice. With advance notice, we are happy to attempt to reschedule at a convenient time for everyone within the same month. There is no fee for this.

If we are not given 24 hours notice or are unable to find a time to reschedule in the same month, unfortunately, the lesson cannot be refunded or credited.

If your instructor has an unexpected event that makes them unavailable to meet with you, you may receive a make-up lesson. Your monthly membership tuition will not change as a result of this (the make-up will be in addition to your regular monthly schedule).

The same lesson cannot be rescheduled twice.

In the event of medical emergencies or prolonged vacation, we may have flexibility on a case-by-case basis. Advanced notice is necessary to avoid incurring undesired charges. Please communicate as your situation changes.

### Refund Policy:

No refunds. If clients are at any time not completely satisfied with their instructor and would like to change to a different instructor with Music Lessons Eugene, a reassignment may occur. There is no fee for this.

### Liability Disclosure:

Please understand we are teachers, not childcare providers. We are not liable in the event of injury or otherwise incidental occurrence if a parent or guardian is not present.

We at Music Lessons Eugene strive to cultivate a safe, productive space for learning. If a student is left without parent or guardian supervision, our clients agree to hold us harmless for any adverse activities caused by the student.

### Termination of Lessons:

If ending lessons we request one calendar month of advance notice.

If a client fails to provide a full calendar month of advance notice, a \$75 Early Termination Fee will appear on your final bill. If your balance is not settled within 60 days, this balance may be transferred to a collections agency. Any previous discounts on my account may be removed and respective charges may be included in your final bill.

I have read the Music Lessons Eugene Business Policy and agree to honor and abide by the policies written within.

I understand that if I do not provide a full month of advance notice to terminate lessons I will be responsible for any outstanding charges and/or fees in addition to Early Termination Fees.

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Student/Guardian signature: \_\_\_\_\_